

https://wikimotive.com/?post_type=jobs&p=9619

In-House Content Editor

Description

An in-house Content Editor at Wikimotive is part of an energetic, motivated, and fun-loving team, passionate about delivering a world-class product to our amazing clients. With a quickly growing client base in the automotive market, you will be part of a well-established company with an opportunity for you to grow as we do.

At Wikimotive we believe in training our employees in other parts of digital marketing as well, allowing for diversification of skills and possibly even new career paths.

About Wikimotive

Wikimotive is a boutique digital marketing agency serving clients across North America. We pride ourselves on being both results-driven and culture-centric. As such, an ideal candidate would be one who contributes on multiple fronts—offering both the required skill-sets and a willingness to be a part of a great team. They will be motivated, proactive, embrace expectations of accountability, and have a strong commitment to excellence in all that they do.

What Does a Content Editor Do?

In-house editors are responsible for taking the content written by our staff of freelance writers and ensuring standards of style, formatting, and, of course, grammar and spelling are followed. Our clients expect excellence and our reputation depends on us delivering on that expectation. Additionally, editors may be asked to help with content topic brainstorming, assigning out work to the freelancers and even writing some pieces themselves.

While at Wikimotive, we expect all staff to learn about the various other parts of the business and upskill. While an employee may start their journey at Wikimotive as an Editor, that does not necessarily mean that is where they will remain should their talents, work ethic, and career goals point them in a new exciting direction.

Application Requirements:

All applications should be submitted with a current resume and cover letter stating why you feel as though you would be a great fit for the Wikimotive team.

At least two years of relevant experience

Great attention to detail

Excellent communication skills

The ability to proofread and edit written content for spelling, grammar, and overall readability

Fact check automotive stats and information to verify accuracy and project authority to our large reader base

An ability to understand and communicate using automotive terminology

Adhere to a rigorous editorial schedule ensuring all content meets deadlines

An ability to revise and amend written content around someone else's writing style to resonate with specific audiences

Meet strict guidelines and schedules for production to facilitate our publishing team

Job Benefits

Hiring organization

Wikimotive, LLC

Duration of employment

On-going

Industry

Digital Marketing

Job Location

70 Main St, Suite 400, 03458,
Peterborough, NH, United States

Base Salary

\$ 36,000

Date posted

June 3, 2019

Valid through

December 31, 2099

Job Type: Full-time
Salary: Starting at \$40,000.00 per year
Benefits:
401(k) with matching
Health insurance
Paid time off
Schedule:
Monday to Friday
Education:
Bachelor's (Preferred)

Work Location:
In office Peterborough, NH